



JOB TITLE	DEPARTMENT	REPORTS TO
Literacy Coach (Grant Funded)	School Based	Principal

Position No: 64027, 64028, 64029	Length of Work Year: 10 Months
Salary Schedule: IN10	Date Approved: 6/29/04
FSLA: Exempt	Date Revised: 5/26/09; 6/26/14; 4/20/23

JOB GOAL
To generate improvement in literacy instruction and literacy achievement for all students.

MINIMUM QUALIFICATIONS

1. Bachelor's degree from an accredited higher education institution.
2. Valid Florida certification with a Reading/Endorsement or Certification in Reading K-12.
3. Minimum of three (3) years successful teaching experience. Experience in teaching Reading preferred.
4. Proven results in English Language Arts (ELA) achievement.
5. Ability to perform the functions of the position.

DUTIES AND RESPONSIBILITIES

1. To coordinate and implement high quality reading and writing instruction for all students.
2. To observe, provide feedback and identify next steps to improve instruction in core ELA classrooms for the purpose of support and not evaluation.
3. To demonstrate, model and coach in the use of high yield learning strategies with teachers and students to enhance instructional delivery in the classroom based on the framework for quality instruction for the science of reading for the Florida academic standards.
4. To participate in collaborative learning and planning for lesson design with high quality Reading and writing curriculum.
1. To support teachers with effective parent communication and family involvement to include programs such as the Read at Home Plan, New Worlds Reading Initiative, and other state and local reading programs.
2. To communicate a belief in all students' abilities to be successful readers.
3. To facilitate relevant professional learning to improve teachers' instructional practices to include current research regarding high yield strategies for reading and writing instruction.
4. To participate in district-sponsored activities that include professional development designed to enhance the coaching model and teacher support and attend regular coach meetings.
5. To analyze student data, identify trends, develop action plans, and support teachers in differentiated instruction and intervention.
6. To maintain a log of coaching activities.
7. To perform assigned tasks in a timely and efficient manner.
8. To perform assigned tasks with a high standard of quality.
9. To perform other duties assigned by the principal.

PHYSICAL DEMAND CLASS:

Light-Medium (LM) - Frequent lifting and carrying of objects weighing 20 pounds or less. Infrequent lifting and carrying of objects weighing 21-50 pounds. Frequent walking and/or standing is required to carry out duties.